



# Nollamara Primary School Handbook

## 2025



101 Harrison Street, Nollamara 6061

T: 08 9413 1550

E: [nollamara.ps@education.wa.edu.au](mailto:nollamara.ps@education.wa.edu.au)

[www.nollamaraps.wa.edu.au](http://www.nollamaraps.wa.edu.au)

## IMPORTANT CONTACTS

Office Hours:	8am – 4pm Monday to Friday
Front Office:	9413 1550
Email:	<a href="mailto:Nollamara.ps@education.wa.edu.au">Nollamara.ps@education.wa.edu.au</a>
Website:	<a href="http://www.nollamaraps.wa.edu.au">www.nollamaraps.wa.edu.au</a>
Principal:	Mrs Terese Morse
Associate Principal:	Mr Brett Cutting Mrs Kendall Hammond Ms Rachel Stamatovic
Manager of Corporate Services:	Ms Louise Treloar
School Offices:	Mrs Sarah Anning Mrs Chelsea Chapman

## BELL TIMES

Doors open:	8:30am
Period 1 & 2:	8:45am – 10:45am
Recess:	10:45am – 11:10am
Period 3 & 4:	11:10am – 1:10pm
Lunch Eating time:	1:10pm – 1:20pm
Play time:	1:20pm – 1:50pm
Period 5:	1:50pm – 2:50pm
End of day:	2:50pm

## IMPORTANT TERM DATES

Term 1:	Wed 5 Feb 2025 – Fri 11 Apr 2025
Term 2:	Mon 28 Apr 2025 – Fri 4 Jul 2025
Term 3:	Mon 21 Jul 2025 – Fri 26 Sep 2025
Term 4:	Mon 13 Oct 2025 – Thu 18 Dec 2025

### School development days (no school for students)

Term 1:	Mon 3 Feb 2025 and Tue 4 Feb 2025
Term 2:	Fri 30 May 2025
Term 3:	Mon 21 Jul 2025 and Mon 25 Aug 2025
Term 4:	Fri 19 Dec 2025

### Public Holidays During school terms (no school for students)

Labour Day:	Mon 3 Mar 2025
Good Friday:	Fri 18 Apr 2025
ANZAC Day:	Fri 25 Apr 2025
WA Day:	Mon 2 Jun 2025
Kings Birthday:	Mon 29 Sep 2025



## PRINCIPAL'S ADDRESS

Welcome to Nollamara Primary and Intensive English School. It is with immense joy and pride as Principal that I extend to you a warm welcome to our vibrant school community.

Nollamara PS opened in 1956 and has as rich history educating our community. Our school is not merely a place of education; it is a place where young hearts and minds take their first steps towards a lifetime of learning. Education is the key to unlocking the limitless potential within each and every one of us. Our 'REACH' values of Respect, Excellence, Acceptance, Compassion and Honestly, guide us on this journey. Our dedicated teachers, supportive staff and engaged parents all play pivotal roles in nurturing this potential. Being culturally inclusive, we empower our students to progress and feel proud of their achievements.

Our Parents and Citizens group work together to plan activities that support the school and promote parent and community involvement. The School Board take an active role working with the school community to achieve the best outcomes for our students. Our school community thrives within a culture of respect, empathy and collaboration. Let us continue to work together to create an environment where every voice is heard and every individual is valued. Let kindness, empathy and inclusivity be our guiding principles in all we do.

Thank you for entrusting us with the privilege of educating and nurturing your children. Together as a united and supportive community we can accomplish great things.

With warm regards and boundless enthusiasm,

Terese Morse

Principal



## ABSENCES

If your child is sick, please contact the office on 08 9413 1550 before 9.00am or complete the absentee form via our website so we can mark your child as a notified absence. If we do not get notified, you will receive a SMS message advising that you child is absent from school. Please contact the school if you receive this notification.

## ACCIDENTS, ILLNESS AND MEDICATION

Minor injuries or illness during the day are normally attended to at school. In more serious cases, every effort is made to contact a parent to arrange for the child to be collected from school. In extreme emergencies, the child may be taken directly to a doctor or hospital while contact with the parent is being established. Please ensure your emergency contact numbers are kept up to date.

**Note:** A child who is sick is better off at home. If a child becomes sick at school, all efforts will be made to communicate with parents / carers. A courtesy call will be made to inform you if your child has been injured at school.

Based on the “Administration of Medication Policy and Procedures” supplied by the Department of Education, the school is obliged to comply with reasonable request for assistance in the administration of medication. Written documentation must be completed and is available from the office, they will provide the correct documents. Individual teachers are not under any obligation to administer medication. An agreement must be negotiated. The school is unable to administer non-prescribed medication. Prescribed medication which is to be administered by staff will be stored safely. All medication must be correctly labelled (name of drug, name of student, the dose and frequency).





## AFTER SCHOOL CARE

**TheirCare** operate a before and after school care program on school site out of the undercover area for children aged 4 years and above. The hours of operation are 6.30 am to 9.00 am for before school care and 3.00 pm to 6.00 pm for after school care. If you would be interested in this service, please contact the TheirCare OSHC Team on 0459 863 218 or visit their website at [theircare.com.au](http://theircare.com.au) .

## SCHOOL ASSEMBLIES

Assemblies are held throughout the year and take place in the undercover area. Details and dates will be published in the Term Planner and via our website.

## BOOKLISTS

A booklist outlining what a child will need to come to school with can be found on our website or from the front office. These items can be purchased at Campion or local shops. Your child / children will be required to have the listed items for each school day so it may be necessary to replace some items (pencils, glue etc) during the year. Supplies can be purchased through the suggested supplier or a supplier of your own choice.

## CANTEEN

Orders can be placed for students online or in person in the morning.

The Nest provides a wide range of nutritious hot food, cold food, snacks and drink options that follow the School Traffic Light System. All items on the school lunch menu are nut free.

Online ordering is via the Flexischools App, you can download the App from the links below.



## IMMUNISATION

It is a government requirement for all students to be immunised before they can attend school, including kindergarten. The school requires a copy of immunisation records (ACIR) which is accessible through MyGov. The record must be with 2 months for acceptance at enrolment.

## MOBILE PHONES

We ask that students hand their mobile phones in at the front office, switched off and collect at the end of the day. Staff are also requested not to use their phones during instruction time.

## VOLUNTARY CONTRIBUTIONS

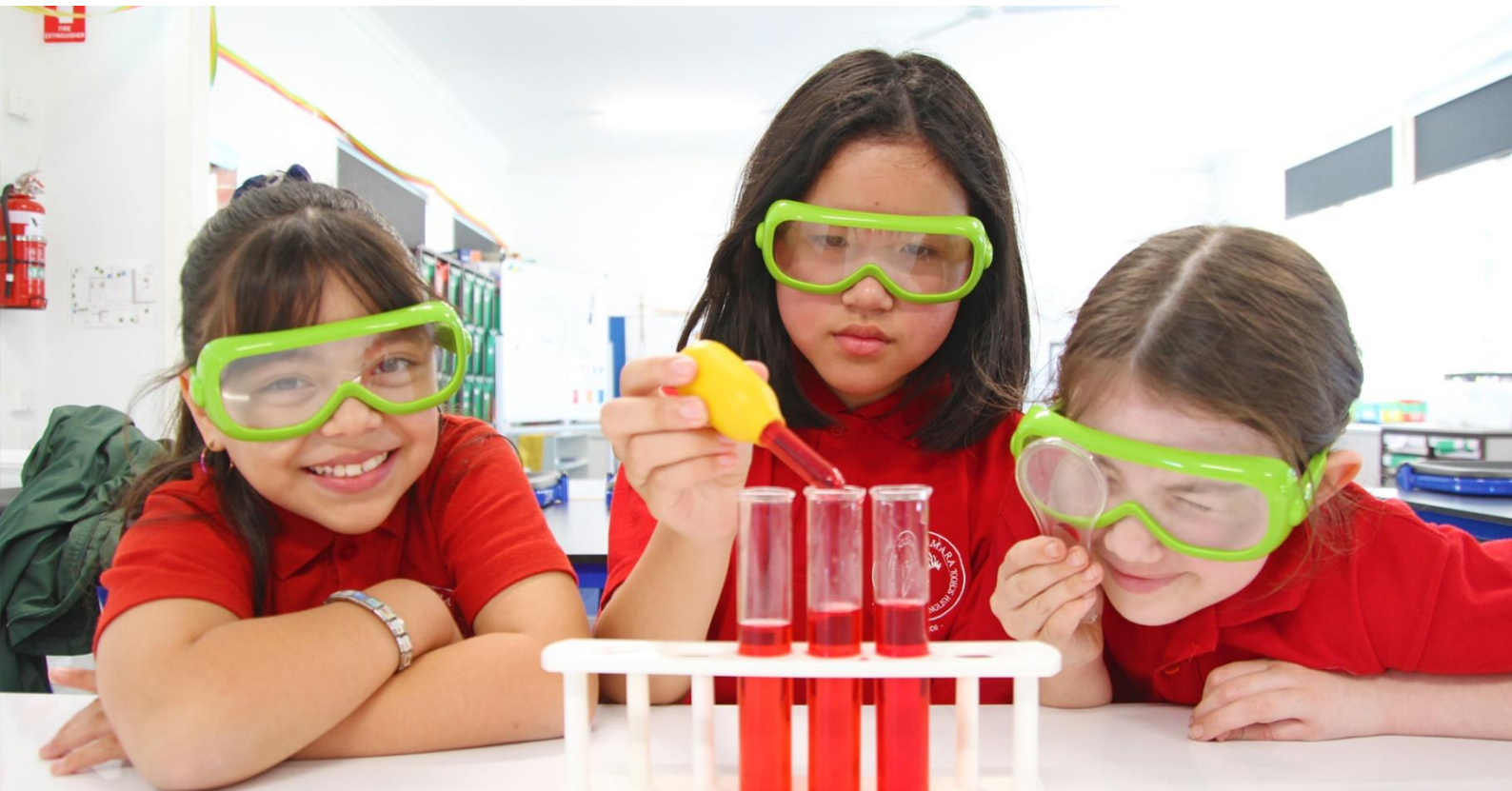
Kindergarten to Year 6: \$60 per child for the year  
Payment can be made at the front office.

## LATE TO SCHOOL

Students who are late to school must enter through the front office. They will receive a late pass to hand to their teacher.

## PARKING

Parents dropping off or picking up children by car should use Harrison Street and Mayfair Street. For student safety, parents must not drive into or park in school grounds. Please observe all signs, and do not park in the bus bays on Mayfair or Harrison Streets, or on the verges.



## ROAD SAFETY AND BICYCLES

Please cross Nollamara Avenue at the designated manned safety crossing.

In conjunction with the Department of Education, this school supports the fact that children should not ride the bicycles to school without being accompanied by a responsible adult, until reaching the age of nine. We strongly urge students to lock their bicycle to the bike rack provided. Students need to wear a helmet for safety reasons and as required by law.

## PERSONAL ITEMS

Students should not bring personal items such as jewellery, toys, games etc to school. Teachers cannot accept responsibility for loss or damage to this property.

## STUDENT SERVICES AND PASTORAL CARE

The social and emotional well-being and mental health of the children at Nollamara Primary forms an integral part of our curriculum. Students participate in a range of activities that are designed to help students develop social skills and resiliency. These programs are further supported by our Community Support Worker Jody Rynski.

A school psychologist is part of the school that assists with learning and behavioural strategies. Most referrals are made by teaching staff with parents' consent prior to involvement. Parents with concerns please see your child's teacher. Our school psychologist is Mrs. Lara Macleod.

## UNIFORMS

Nollamara Primary has a school uniform of red and green. All uniform items are available to purchase through Tudor Uniforms. Parents can order online by visiting Tudors website and creating an account. Alternatively, you can visit their showroom at 1/75 Excellence Drive Wangara. Opening hours are Monday – Friday 8am – 4:30pm.



School Polo  
Y02 - LGE



Fleece Zip Jacket  
Y02 - Y16



Trackpant - No Cuff  
Y02 -Y14



Driwear Shorts  
Y04 -Y14



Harlin Skort  
Y04 - LGE



School Hat  
S,M,L